



AVGROUP, INC. OPERATIONAL GUIDELINES

OG-2100

Counterfeit Parts Risk Mitigation

This document shall outline Avgroup's Counterfeit Parts Risk Mitigation Process (CPRMP) in order that the QMS will be in agreement with US Department of Defense supply chain Section 818, and the National Defense Authorization Act of 2012

Avgroup shall maintain vigilance throughout the organization to ensure the detection and avoidance of counterfeit electronic parts.

All personnel handling parts shall be familiar with the regulatory requirements for aircraft parts, and be aware of indicators on suspect counterfeit parts.

The purchasing process shall be responsible for selection and monitoring of vendors through QC-1100 Supplier Evaluation, WI-2190 Purchase Order Preparation, and QC-1110 Purchase Order Terms and Conditions.

The receiving process shall be responsible for inspection and verification of airworthy and un-airworthy items using purchase order review, WI-2060 Receiving Matrix, WI-2070 Part ID Matrix, QC-1040 Core Return Trace Form.

All items not conforming to order requirements or adequate trace shall be quarantined for review by the QA department, vendors shall be notified, but the part shall be retained at Avgroup. Any part confirmed as counterfeit shall be scrapped using QC-1020 Scrap Certificate.

The shipping process shall inspect and review the items and customers' requirements using WI-2300 Shipping.

Management oversight is provided through random inspections, WI-2260 Internal Audit Procedure, and MRB meetings scheduled, and un-scheduled as needed.